



2200 North 33rd Street * PO Box 30370 * Lincoln, NE 68503-0370 * Phone: 402-471-0641 * Fax: 402-471-5528

JOB VACANCY ANNOUNCEMENT
Advertised to Employees and Public

LOCATION	TITLE	SALARY
2200 North 33rd St Lincoln, NE	Engineering Division Administrator Engineering Division	\$31.146/Hr Position#14001

APPLICATION DEADLINE: September 14, 2015

JOB DUTIES: The Division Administrator of the Engineering division will administer and coordinate all engineering and maintenance functions of the Nebraska Game and Parks Commission. They will be responsible for the long range planning, development, administration and supervision of the Engineering Division. Position responsibilities also include budget planning and sound fiscal management of division expenditures, project plans, and contract negotiations. Incumbent will ensure that engineering projects are designed and implemented to serve the goals and strategic objectives of the Nebraska Game and Parks Commission. Division Administrator will be responsible for ensuring division's and agency's adherence to applicable state and federal laws, rules, regulations and administrative directives while providing detailed interpretation of federal mandates in regulatory situations.

KNOWLEDGE, SKILLS & ABILITIES: Knowledge of engineering principles and practices. Ability to establish and convey clear goals and objectives; supervise the work of others; develop and maintain effective working relationships with federal, state and local officials, agency associates and the public. Ability to effectively communicate through writing and public speaking.

QUALIFICATIONS & REQUIREMENTS: Bachelor's Degree in Engineering plus five years experience OR Master's Degree in Engineering plus three years experience. Preference for an engineer licensed in the State of Nebraska or able to obtain Nebraska license within 6 months. Relevant experience may substitute for the educational requirement on a year-for-year basis. Related experience must include three years in an administrative/supervisory role. Successful completion of leadership training programs with at least five years of supervisory experience is preferred.

TO APPLY: Apply on line at statejobs.nebraska.gov. Applications must be entered on or before the application deadline to be considered.

*Persons new to Nebraska state government will be hired at the starting pay level. Pay rates for current Nebraska state government employees that are promoted/transferred to this position will be determined by the appropriate labor contract or Classified System Personnel Rules.